



## Longwick-cum-Ilmer Parish Council

### LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19<sup>TH</sup> DECEMBER 2023 AT 7.30PM AT LONGWICK VILLAGE HALL

**PRESENT:** Cllr Val McPherson BEM (Chairman), Richard Myers (Vice Chairman), Jane Rogers and Brian Richards  
Buckinghamshire Councillors: Matthew Walsh

- 125. WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting. Apologies were received from Cllr Barter and Buckinghamshire Councillors Cllr Turner and Cllr Hall.
- 126. DECLARATIONS OF INTEREST:** None declared.
- 127. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 21<sup>ST</sup> NOVEMBER 2023:** The minutes were approved by all Councillors and the minutes were signed.
- 128. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR MATTHEW WALSH:**
- Buckinghamshire Council are keeping a close eye on the weather and damage that it can do to the roads.
  - There is no update on the Dragon Teeth in Bar Lane, Cllr Walsh will chase again tomorrow.
  - Cllr Rogers raised a concern again with the advertising hoarding on Lower Icknield Way. Cllr Walsh stated that it has been reported and will chase up.
- 129. PLANNING:**
- The following new applications were reviewed, discussed and comments approved.  
23/07808/VCDN: Land to South of Rose Farm Thame Road: No comment  
23/07913/TPO: 4 Innkeepers Court Longwick: No comment  
23/08012/FUL: White Gables Thame Road Longwick: No comment  
All comments were approved.
- The following applications status has changed:  
23/06618/FUL: Quakers Farm Meadle Village Road Meadle: Application Permitted  
23/06474/LBC: Quakers Farm Meadle Village Road Meadle: Application Permitted  
23/07312/VCDN: White Gables Thame Road Longwick: Application Permitted  
23/07268/FUL: 7 Sportsman's Way Longwick: Application Permitted  
23/07464/CLP: September Cottage Ilmer Lane Ilmer: Grant Certificate - Proposed Development  
23/07562/ADRC: Barn Longwick Mill Lower Icknield Way: Permit - detail Reserved by Condition  
23/07185/ADRC: Land to South of Rose Farm Thame Road: Permit - detail Reserved by Condition  
23/07304/FUL: Three Cottages Stockwell Lane Meadle: Application Permitted  
23/07612/FUL: 10 Farmers Way Longwick: Application Permitted
- 130. TO RECONSIDER GRANT APPLICATION: LONGWICK EVENING WI – CAROL CONCERT:** Cllr Richards and Cllr Barter requested that this item be reconsidered. Discussions were had and it was agreed to pay the £76.37 which was the expenditure reported by the Wi.
- 131. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET:**
- | Payee               | Net     | VAT     | Gross   | Comment                               |
|---------------------|---------|---------|---------|---------------------------------------|
| Tracey Martin       | £668.10 |         | £668.10 | Clerk Salary                          |
| HMRC                | £87.20  |         | £87.20  | PAYE                                  |
| Shield Maintenance  | £143.00 | £28.60  | £171.60 | Bin Emptying                          |
| Daniel Hounslow     | £480.00 |         | £480.00 | Clearing overgrowth – Stream          |
| Sign Wizzard Ltd    | £229.04 | £45.81  | £274.85 | Speedwatch Signs                      |
| Glasdon             | £170.16 | £34.03  | £204.19 | Bin to replaced damaged bin           |
| PRTC                | £669.33 | £133.87 | £803.20 | Playing field and Ilmer Grass Cutting |
| Valerie McPherson   | £166.78 |         | £166.78 | Newsletter Expenses                   |
| Valerie McPherson   | £150.00 |         | £150.00 | Chairmans Allowance                   |
| Play Inspection Co. | £225.00 | £45.00  | £270.00 | Annual RoSPA                          |
| Thomas Design       | £457.33 | £91.47  | £548.80 | Reviewing speed limit changes         |

Longwick WI                      £76.37                                      £76.37                      Grant application ref 130  
All payments were approved.

**Direct Debits / Standing Orders**

EDF Energy                      £25.00                                      £25.00                      Electricity monthly payment  
Nest                                      £41.80                                      £41.80                      Pension Contribution

132. **TO CONSIDER DRAFT BUDGET FOR 2024/2025:** The draft budget had been circulated and published ahead of the meeting. A vote was taken and all Councillors were in favour of approving the budget. Total income £42,486 and an expenditure of £445,356 which includes proposed capital projects.
133. **TO CONSIDER AND APPROVE PRECEPT FOR 2024-2025:** A vote was taken and all Councillors were in favour at keeping Band D at £37.19 resulting in a precept of £35,293.31 for the Parish Council in 2024-2025.
134. **TO APPOINT INTERNAL AUDITOR FOR 2024-2025:** A vote was taken and all Councillors were in favour and Jane Olds was appointed as the Internal Auditor for 2024-2025 at a cost of £250.00.
135. **TO APPROVE COSTS ASSOCIATED WITH A REVIEW OF THE NEIGHBOURHOOD PLAN:** The circulated costs were discussed and a vote was taken to approve Thomas Design and Regeneration to support in the Neighbourhood Plan review at a total cost of £11,000. Grants will be applied for to offset this.
136. **TO APPROVE DEVOLVED SERVICES CONTRACTOR AND ASSOCIATED COSTS:** Councillors considered and all were in favour and Princes Risborough Town Council was appointed as the Contractor for grass cutting in 2024-2025.
137. **TO APPROVE A PARISH COUNCIL, DROP-IN SESSION FOR FEBRUARY:** Councillors approved Saturday 3<sup>rd</sup> February 2024, 11am-12.30pm. It was agreed to publicise on Facebook, noticeboards and through Longwick School.
138. **TO CONSIDER APPOINTING A PARISH COUNCIL REPRESENTATIVE ONTO THE VILLAGE HALL COMMITTEE:** Discussions were had and Councillors felt it would be beneficial to have a representative on the committee however, as not all Councillors were present it was agreed to defer this item to January 2024.
139. **TO NOTE CLERK'S ACTIONS UNDER DELEGATED AUTHORITY:**  
a. Replacement bin for the one damaged by fireworks at a cost of £204.19 inclusive of delivery and VAT.  
b. Installation of above-mentioned bin and removal / disposal of old bin: £215  
c. Repair / replacement of garage fascia: £170
140. **TO NOTE ANNUAL ROSPA REPORT AND AUTHORISE THE CLERK TO OBTAIN QUOTES FOR RECOMMENDED WORK:** Report noted and Clerk is obtaining quotes. Will be considered at January 2024 meeting.
141. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL:**  
a. The Clerk reported that Owlswick Village Green has been registered as an Asset of Community Value and the transfer of ownership of land is proceeding.  
b. Cllr McPherson thanked the resident who arranged the Remembrance Service.  
c. Cllr McPherson thanked Penns nursery for the kind donation of the Christmas Tree for the playing field.
142. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**  
a. Cllr McPherson and Cllr Rogers had attended the North West Chiltern Community Board meeting. Residents who were experiencing issues with school transport to Lord Williams now have a bus service.
143. **TO CONSIDER AGENDA ITEMS AND CONFIRM THE DATES AND TIMES OF THE NEXT PARISH COUNCIL MEETING:** Send agenda items through to the Clerk via email. The next meeting will be on Tuesday 16<sup>th</sup> January 2024 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 7.55pm

Chair..... Date.....